



Terms and Conditions of Use of The Pokagon Fund's Community Access Station (adopted by TPF Board of Directors August 20, 2025)

Purpose of the Community Access Station ("Station")

The mission of The Pokagon Fund ("TPF") is defined in the Local Agreement (available to view on TPF's website) but, broadly, can be described as supporting charitable activities that benefit the communities surrounding Pokagon Band trust lands and the New Buffalo area. The Station is intended to provide nonprofit and government organizations with no-cost access to funding research tools, including the Candid's Foundation Directory and other Candid Community resources. It is offered as an educational tool to support local capacity building and access to funding information for purposes that advance the mission of The Pokagon Fund.

Eligibility to Use the Station

The Station is available for use by representatives of nonprofit and public-sector organizations. Users must be actively seeking funding or researching grantmakers for funding that will support a charitable purpose (as defined by the United States Internal Revenue Service).

Access and Scheduling

Use of the Station is by appointment only; users are asked to book as far in advance as possible. Users must sign in and agree to the terms of use before each session.

Acceptable Use

Users must use the Station solely for research related to charitable, educational, or public service purposes; users may not use the system for personal gain or to solicit funds for personal needs (except for educational scholarships). All activity that occurs by any user of the Station on any platform, including downloading or printing data, must comply with the applicable platform's (including Candid's) terms of service. Users must obtain prior written approval from The Pokagon Fund before making any modifications to the computer system or network settings associated with the Access Station.

No Expectation of Privacy

Any user of the Station understands that this is a shared computer and that neither they, nor the organization that they represent, has an expectation of privacy related to their use of the access station. Users are responsible for ensuring confidentiality of any notes or information gathered during their session. Subsequent users of the Station may have access to information that any previous user has input, downloaded, saved, created, or otherwise interacted with on the access station; TPF is not liable for any unauthorized access or use of such information.

Behavioral Expectations

Users must behave professionally and courteously at all times when on The Pokagon Fund's property. No disruptive behavior, including loud phone calls, excessive noise, or interfering with others' use is allowed. The station is not to be used for general internet browsing, email, or unrelated computer use.

Expectations of Users

Users must seek training and understand how to use and navigate the systems that they interact with through the access station; The Pokagon Fund staff are not available to provide technical assistance. The Pokagon Fund Staff are not able to conduct research on a user's behalf but may refer users to training resources, webinars, or the appropriate help center.

Limitations and Liability

Access is provided as a community resource at no cost to the user, not as a guarantee of funding outcomes. TPF is not responsible for any grant writing, grant outcomes, or consequences of decisions made using information from the access station.

Misuse of the system or violation of the rules may result in suspension or loss of access privileges.

Agreement and Signature

By signing below, the undersigned affirms that they, and the organization they represent, have read, understand, and agree to comply with the terms and conditions outlined in this agreement. The undersigned further acknowledges that failure to adhere to these terms may result in suspension or revocation of access privileges.

Signed: _____

Printed Name: _____

Title: _____

Organization: _____

Date: _____

Email Address: _____